

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: **FINANCE**

DATE: **OCTOBER 6, 2010**

Committee Members Present:

Supervisors	Stec
	Belden
	Bentley
	Taylor
	VanNess
	Kenny
	Conover

Committee Members Absent:

Supervisors	Goodspeed
	Merlino

Others Present:

Fred Monroe, Chairman of the Board
Paul Dusek, County Attorney/Administrator
Joan Sady, Clerk of the Board
Kevin Geraghty, Budget Officer
Supervisor McCoy
Supervisor Strainer
Supervisor Thomas
Frank O'Keefe, Treasurer
Rob Lynch, Deputy Treasurer
Richard Murphy, Fiscal Assistant to
Administrator
Brian LaFlure, Fire Coordinator/Director of the
Office of Emergency Services
Bud York, Sheriff
Sheila Weaver, Commissioner, Department of
Social Services
Evelyn Wood, Town of Thurman
Don Lehman, *The Post Star*
Thom Randall, *Adirondack Journal*
Nicole Livingston, Deputy Clerk

Mr. Stec called the meeting of the Finance Committee to order at 11:00 a.m.

Motion was made by Mr. Belden, seconded by Mr. Bentley and carried unanimously to approve the minutes of the September 8, 2010 Committee meeting, subject to correction by the Clerk of the Board.

Copies of the Finance Agenda were provided to the Committee members, and a copy of same is on file with the minutes.

Commencing the Action Agenda review, Mr. Stec stated Item 1 were the requests for Transfer of Funds which were attached for Committee approval. He noted that Supervisory Committee approval had been obtained as necessary.

Motion was made by Mr. Belden, seconded by Mr. Kenny and carried unanimously to approve Item 1 as outlined above. The necessary resolution was authorized for the next board meeting.

Mr. Stec advised Items 2A and B were referrals from the County Facilities Committee. Item 2A, he said, was a request to authorize the County Treasurer to close the following Capital Projects:

No. H281.9550 280 - Municipal Center Jail Study; and
No. H289.9550 280 - Old Jail Renovations.

Mr. Stec added Item 2B was a request to increase Capital Project No. H315.9550 280 - Abatement & Demolition Co. Annex, in the amount of \$146,038, to proceed with the abatement and demolition of the County Annex Building, with the source of funding to be from the sale of Serial Bonds as authorized by Resolution No. 576 of 2010.

Motion was made by Mr. Taylor, seconded by Mr. Conover and carried unanimously to approve Items 2A and B as outlined above, and the necessary resolutions were authorized for the next board meeting.

Mr. Stec reported that Items 3A and B were referrals from the County Treasurer. Item 3A, he said, was a request to authorize the County Treasurer to close Capital Project No. H246.9550 280 - ACC Eisenhart Hall Renovation. He noted Item 3B was a request to amend the 2010 County budget to increase estimated revenues and appropriations in the amount of \$326,000 to fund the Bond Anticipation Note principal payment made for the ACC Computer System Capital Project (No. H255.9550 280).

Motion was made by Mr. Conover, seconded by Mr. Kenny and carried unanimously to approve Items 3A and B as outlined above, and the necessary resolutions were authorized for the next board meeting.

Mr. Stec expounded Items 4 and B were referrals from the Criminal Justice Committee. He stated that Item 4A was referred from the District Attorney, requesting to amend the 2010 County budget to increase estimated revenues and appropriations in the amount of \$15,000 to reflect receipt of Byrne JAG grant funds.

Motion was made by Mr. Bentley, seconded by Mr. VanNess and carried unanimously to approve Item 4A as outlined above, and the necessary resolution was authorized for the next board meeting.

Mr. Stec added Item 4B was referred from the Public Defender, requesting a Contingent Fund transfer in the amount of \$9,000 for the purchase and installation of the NYS Defender's Association PD Case Tracking Program.

Motion was made by Mr. VanNess, seconded by Mr. Bentley and carried unanimously to approve Item 4B as outlined above, and the necessary resolution was authorized for the next board meeting.

Mr. Stec apprised Item 5 was a referral from the Health Services Committee, Health Services, requesting authorization for the County Treasurer to close Capital Project No. H282.9550 280 - Point of Care.

In response to an inquiry, Richard Murphy, Fiscal Assistant to the Administrator, explained that when a capital project was closed, any remaining balance was returned to the original source of funding.

Motion was made by Mr. Bentley, seconded by Mr. Belden and carried unanimously to approve Item 5 as outlined above, and the necessary resolution was authorized for the next board meeting.

Mr. Stec reported Item 6 was a referral from the Human Services Committee, Office for the Aging, requesting to amend the 2010 County budget to increase estimated revenues and appropriations in the amount of \$9,206 to reflect receipt of Year 2 MIPPA funding under the HIICAP grant.

Motion was made by Mr. Taylor, seconded by Mr. Bentley and carried unanimously to approve Item 6 as outlined above, and the necessary resolution was authorized for the next board meeting.

Mr. Stec advised Items 7A through D were referrals from the Public Safety Committee. Items 7A through C, he said, were referred from the Sheriff & Communications, all requesting to amend the 2010 County budget as follows:

- A) Amending the 2010 County budget to increase estimated revenues and appropriations in the amount of \$16,564 to reflect receipt of SCAAP grant funds;
- B) Amending the 2010 County budget to increase estimated revenues and appropriations in the amount of \$2,353 to reflect receipt of insurance recoveries; and
- C) Amending the 2010 County budget to increase estimated revenues and appropriations in the amount of \$15,180 to reflect receipt of grant funds to purchase bullet proof vests.

Motion was made by Mr. VanNess, seconded by Mr. Belden and carried unanimously to approve Items 7A through C as outlined above, and the necessary resolution was authorized for the next board meeting.

Mr. Stec noted Item 7D was referred from the Office of Emergency Services, requesting to amend the 2010 County budget to increase estimated revenues and appropriations in the amount of \$846 to reflect receipt of Local Emergency Planning grant funds.

Motion was made by Mr. VanNess, seconded by Mr. Bentley and carried unanimously to approve Item 7D as outlined above, and the necessary resolution was authorized for the next board meeting.

Mr. Stec expounded Items 8A and B were referrals from the Social Services Committee. Item 8A, he said, was referred from Social Services, requesting to amend

the 2010 County budget to increase and decrease estimated revenues and appropriations in the amounts of \$140,000 and \$105,000, due to a shortfall.

Sheila Weaver, Commissioner of the Department of Social Services, explained this was a matter of moving funds from certain codes into other codes to cover the shortfall.

Motion was made by Mr. Taylor, seconded by Mr. Belden and carried unanimously to approve Item 8A as outlined above, and the necessary resolution was authorized for the next board meeting.

Mr. Stec noted Item 8B was referred from the Youth Bureau, requesting to amend the 2010 County budget to increase estimated revenues and appropriations in the amount of \$1,500 to reflect receipt of program fees paid by each participant of the Alive @25 young driver safety course.

Motion was made by Mr. Taylor, seconded by Mr. Bentley and carried unanimously to approve Item 8B as outlined above, and the necessary resolution was authorized for the next board meeting.

Mr. Stec expounded Items 9A through C were referrals from the Support Services Committee. He remarked Items 9A and B were referred from the County Administrator. Item 9A, he continued, was a request to authorize the County Treasurer to close Capital Project No. H285.9550 280 - Soil & Water Conservation Building. Mr. Stec added Item 9B was a request to decrease Capital Project No. H263.9550 280- Design & Construction Health & Human Services Building in the amount of \$3.5 million to decrease the project to reflect actual costs and return excess funds to the debt service, reserving \$100,000 for unpaid invoices.

Motion was made by Mr. Belden, seconded by Mr. Bentley and carried unanimously to approve Items 9A and B as outlined above, and the necessary resolutions were authorized for the next board meeting.

Mr. Stec asserted Item 9C was referred from the County Attorney, requesting to amend the 2010 County budget to increase estimated revenues and appropriations in the amount of \$22,686 for completing abstracts for the 2011 foreclosure.

Motion was made by Mr. Kenny, seconded by Mr. Belden and carried unanimously to approve Item 9C as outlined above, and the necessary resolution was authorized for the next board meeting.

Mr. Stec reported Item 10 was a referral from the Tourism Committee, requesting to amend the 2010 County budget to decrease estimated revenues and appropriations

in the amount of \$72,000 to reflect that matching funds from New York State will not be received in 2010.

Motion was made by Mr. Belden, seconded by Mr. Conover and carried unanimously to approve Item 10 as outlined above, and the necessary resolution was authorized for the next board meeting.

Concluding the Action Agenda review, Mr. Stec informed Item 11 was a request for Finance Committee action which was required on the following items which were approved by the Personnel Committee: Item Nos. 2, 4A and 4C.

Motion was made by Mr. Kenny, seconded by Mr. Conover and carried unanimously to approve Item 11 as outlined above.

Mr. Stec announced an additional request had been submitted and was a referral from the Board of Elections, requesting to amend the 2010 County budget to increase estimated revenues and appropriations in the amount of \$10,555 to reflect receipt of Voter Education & Poll Worker Training grant funds.

Motion was made by Mr. Bentley, seconded by Mr. Taylor and carried unanimously to approve the request as outlined above, and the necessary resolution was authorized for the next board meeting.

Mr. Stec referred to Item IV. Topics to be reported on/discussions/updates and noted Items 1A and B were to be addressed by Paul Dusek, County Attorney/Administrator. He said Item 1A was a request for Support of the Navigational Dredging of the Hudson River/Champlain Canal.

Mr. Dusek reminded the Committee members that this request had been presented to the full Board of Supervisors a few months ago; however, he said, the request had been tabled pending adoption of similar resolutions by Saratoga and Washington Counties. He advised he had received those resolutions and recommended Warren County support this request.

Motion was made by Mr. VanNess, seconded by Mr. Belden and carried unanimously to support the Navigational Dredging of the Hudson River/Champlain Canal, and the necessary resolution was authorized for the next board meeting.

Mr. Dusek expounded Item 1B was a report on a proposed cut in State funds for the Office for the Aging program. He announced that the funding from the State to support the New York Connects Point of Entry (POE) Program would most likely be eliminated and in order to protect County funds, as well as to be consistent with the County's policies when funding for a program was eliminated by the State, the retainment of any employees under that program would be eliminated; therefore, he said, a resolution

would be needed to terminate the POE Program and lay-off the associated employee. In response to an inquiry, Mr. Dusek advised that the total funding allocated to Warren County for the POE was \$63,000 and \$60,000 for Hamilton County; a portion of said funds provided the salary for the Coordinator of that Program. Ms. Weaver confirmed that the individual in that position was informed during the interview process that the position was subject to continued State funding.

Motion was made by Mr. Belden, seconded by Mr. VanNess and carried unanimously to eliminate the POE Program and associated staff pending confirmation from the State that said funding would be eliminated, and the necessary resolution was authorized for the next board meeting.

Mr. Stec announced Item 2 was the response to the Budget Analysis Report from the County Treasurer as prepared by JoAnn McKinstry, Assistant to the County Administrator, which was attached for review.

Prior to adjournment, Chairman Monroe mentioned that a meeting of the Forest Preserve Advisory Committee would be held later in the month and a topic for discussion would be local governments managing State campgrounds and day use areas. He opined that if local governments could set and keep the revenues, and they were sufficient enough to cover the operations, it could be a positive shift. He further noted that the matter needed to be discussed because it would be very detrimental to the County if the State did not open campgrounds and day use areas next spring when the tourism season began.

Mr. Belden expressed his concern with assuming the liability on State-owned lands. Brief discussion ensued.

Motion was made by Mr. Belden, seconded by Mr. Bentley and carried unanimously to authorize the County Attorney and Chairman of the Board to prepare a resolution allowing municipalities to assume maintenance of State campgrounds and day use areas, contingent on the towns being able to set and retain revenues and not having to assume the liability on State-owned lands. The necessary resolution was authorized for the next board meeting.

There being no further business to come before the Committee, on motion made by Mr. Bentley and seconded by Mr. Belden, Mr. Stec adjourned the meeting at 11:24 a.m.

Respectfully submitted,

Nicole Livingston, Deputy Clerk